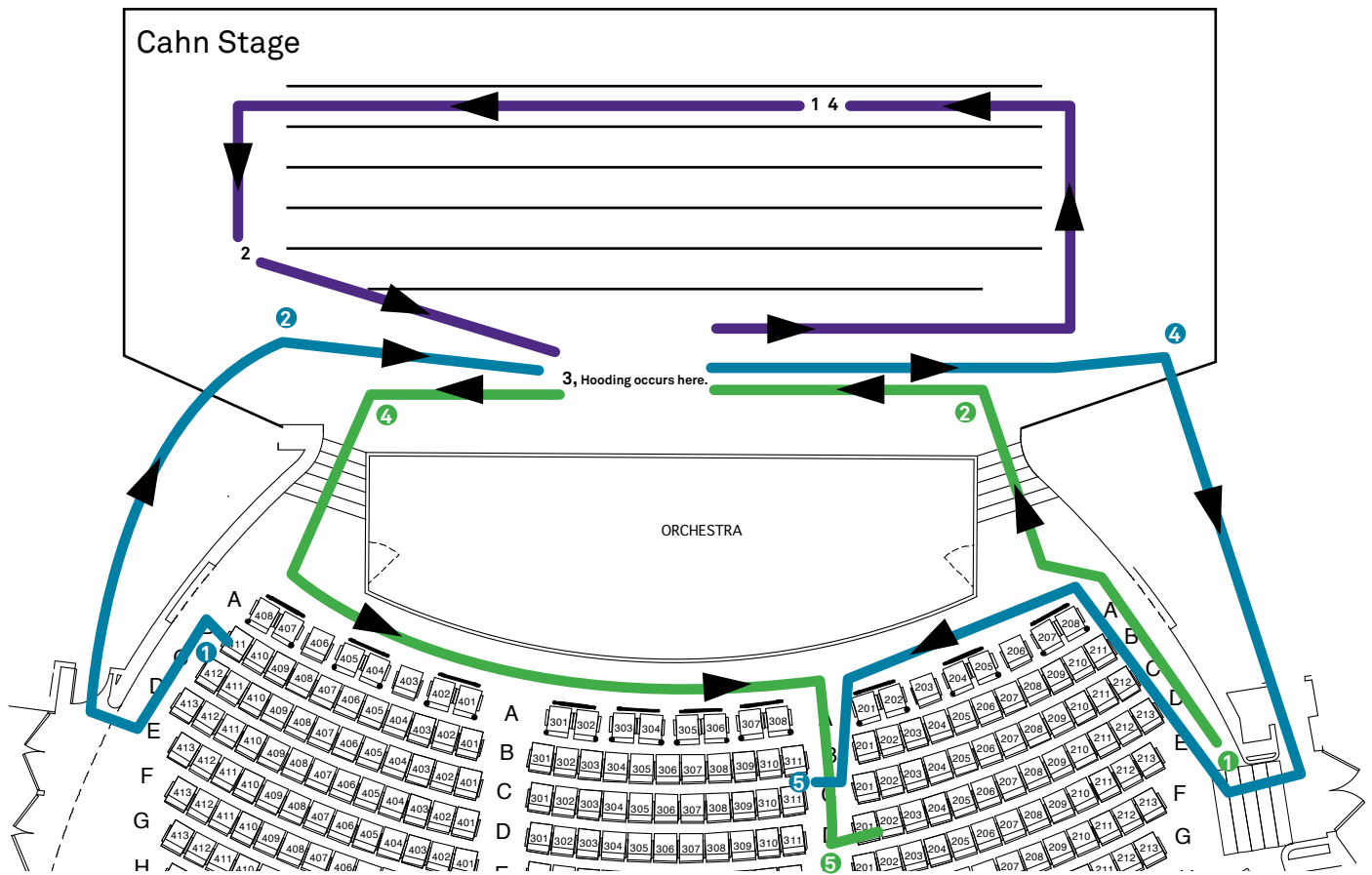


The Graduate School Hooding Ceremony

Diagram and Instructions

Cahn Auditorium
600 Emerson Street, Evanston



Students (green line)

- Students will move by rows (as directed by marshals) from audience to line up near stage (1) in front of podium.
- Students will give hooding card to Reader of Names at podium (2). Students MUST hold onto hooding card until this point.
- Student name will be read by Reader of Names and student will proceed to center stage (3) to be hooded * by faculty member.
- Students will proceed to dean (4) to shake hands and take a photo, then return to their seat (5).

Faculty in audience (teal line)

- Faculty will leave seat in Row B (1), walk out the side doors on the left and go around back stage to wait for student name to be called (2).
- When student's name is called, faculty hooter will move to center stage (3) to hood student.*
- After hooding/hand-shaking, faculty member will move to stage left (4) and go backstage and around through the right side doors to return to their seat in Row B (5).

Faculty on stage (purple line)

- Faculty will leave seat (1) and move to stage right to wait for student name to be called (2).
- When student's name is called, faculty hooter will move to center stage (3) to hood student.*
- After hooding/hand-shaking, faculty member will move towards stage left and return to seat (4).

*Please see flip-side for detailed hooding instructions

Hooding Instructions



- Student will approach stage with hood draped over right arm, cap in left hand
- Student will hand hooding card to Reader of Names at Podium.
- After name is read, student will approach center stage to meet faculty hooder



- At center stage, student will give hood to faculty member.
- Student will turn to face the audience
- Faculty member will place hood over student's head **with satin finish towards student, and velvet towards faculty member**

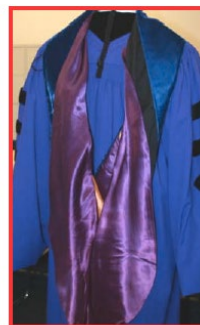


- Once hood is on, faculty member should turn the satin out and let student know to turn around to be congratulated
- Students will then proceed to Deans to shake hands and have their photo taken.
- Students will exit stage and return to seat.

Correct:



Incorrect:



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- If you are a graduate who is taller than your hooder, please remember to crouch down. Hooders should also be mindful of glasses.
 - If you are a faculty member hooding a student out of order, this is noted on your card.
 - If you are a faculty member hooding multiple students, you will stay in place at the hooding area (center stage) and wait for each student.