

# Student Guide

Interdisciplinary Assistantships (IAships) are opportunities for doctoral students supported by The Graduate School (TGS). They offer the chance for students to obtain academic and professional development experience, and to explore special interests in other areas.

Most of the available TGS-funded interdisciplinary IAships share an application portal.

## **Student access:**

Active students in TGS can access the portal with their NetID and NetID Password

Link to Interdisciplinary IAship Application Portal:

<https://fellowships.tgs.northwestern.edu/iaship/>

# Student Guide

- This application portal allows you to apply to any open interdisciplinary IAships for which you are eligible.\*
- The first page of the application portal lists interdisciplinary IAship positions currently accepting applications. Read each position description carefully and note application instructions and eligibility requirements, as these may differ.
- When you are ready to apply for (an) interdisciplinary IAship(s), click "apply here."
- Note: there are no limits on how many IAships you can apply for.

\*Interdisciplinary IAship programs, in collaboration with TGS, decide eligibility. See individual program descriptions for more details.

### Welcome to the Interdisciplinary Assistantship Application Portal

This application portal allows you to apply to any open [interdisciplinary assistantships](#) for which you are eligible.

Below is a list of positions currently accepting applications. Read each position description carefully and note application instructions and eligibility requirements, as these may differ.

When you are ready to apply for (an) interdisciplinary assistantship(s), click "apply here."

(Note: there are no limits on how many assistantships you can apply for).

[apply here](#)



Click "Apply" Button

Block Museum**APPLICATIONS DUE APRIL 7, 2025 at 11:59PM****GAship Description:**

The Block Museum's Interdisciplinary Graduate Fellowship, sponsored by The Graduate School (TGS), offers experiences for a Northwestern University doctoral student interested in exploring museum careers. The fellowship is geared toward students from various fields—including history, performance studies, Indigenous studies, African American Studies, Anthropology, and many other fields—whose work engages with visual culture, history, and museum practice.

The Block seeks an opportunity to match a graduate student's interests and field of study to this position. Work may include contributing to organizing an exhibition or programs, research on the collection, teaching with the collection or exhibitions, writing for The Block Museum's social media. The position includes work on long- and short-term projects, as well as contributions to the ongoing work of the curatorial department. The Graduate Fellow will bring a diverse and global perspective, as well as the ability and desire to work beyond their area of specialization to support The Block's inclusive program and its collaborative ethos. The Block encourages applications from students who are members of groups underrepresented in careers related to museums and the visual arts. The museum is committed to ensuring that the work of Graduate Fellows contributes to their professional development and career advancement.

The duration of the fellowship is one academic year, September 2025–August 2026. Block Fellows are expected to work approximately 10–12 hours per week, except during holidays and breaks. The Fellowship includes a full tuition scholarship and a stipend at the standard TGS rate for nine to twelve months. We make every effort to work with students to be flexible and accommodate other responsibilities/opportunities the students may have, such as exams, travel research, conferences, etc.

**Qualifications:**

Applicants should be Northwestern University graduate students. Students who will be in their 3rd through 6th years in 2025–26 are eligible. At the discretion of their home departments/partner schools, students from humanities and social sciences programs may "bank" the quarters to be used during their sixth year. (See TGS policy on Interdisciplinary Graduate Assistantships). This position is not open to students in the Department of Art History.

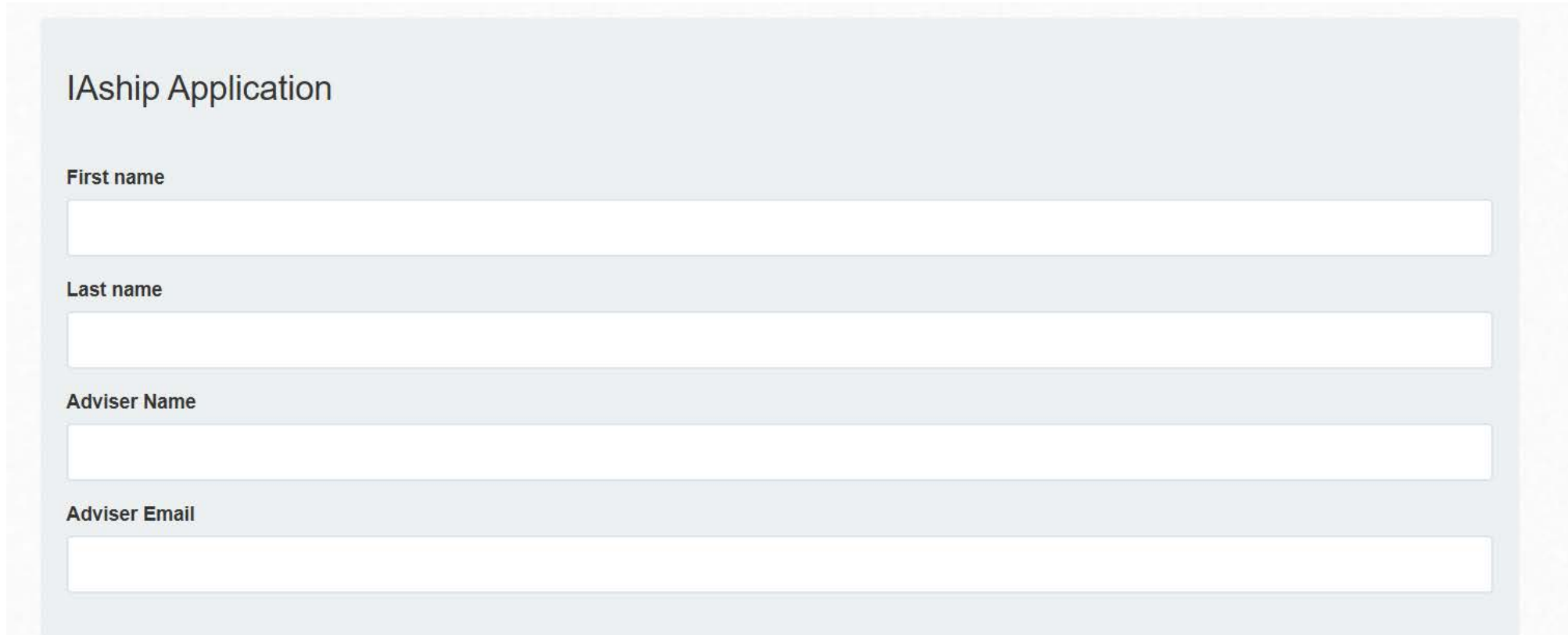
**Application Requirements:**

DUE Wednesday, April 7, 2025:

1. A cover letter that describes your interest in The Block Fellowship, relevant experience, areas of research, and career goals
2. A current CV or resume (2-3 pages max.)

*Please write your response/complete the application requirements in a word document, save it as a pdf, and upload the document (and any accompanying pdfs) through this TGS interdisciplinary GAship application portal.*

Click on name to learn more (example Block Museum)



IAship Application

First name

Last name

Adviser Name

Adviser Email

**Write your name and adviser's name and email**

Your adviser will receive an email for each Interdisciplinary IAship application you submit. The adviser will not be able to see your application, but will have to acknowledge and affirm that you are applying. Campus partners who review applications often ask for adviser acknowledgement, so TGS built it into the system.

## IAship Application

First name

Last name

Adviser Name

Adviser Email

Select each position you are applying to below—make sure to select only those positions listed as “currently available.” For each position you select, you must upload **ALL** required elements listed in the position description. Upload instructions can be found below. Note that some campus partners have a separate form for you to complete *in addition* to the materials you upload.

Please be informed that the person you list as your adviser will be emailed and asked to confirm their approval of you applying for the assistantship.

For every application you submit, you must **upload the file as one (1) pdf**.

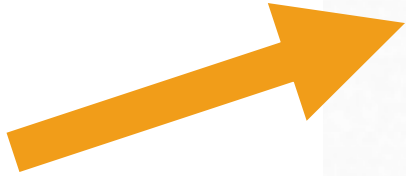
- Click the "Browse" button next to the interdisciplinary assistantship name
- Select the pdf, then click "open"

*If you reapply to any interdisciplinary assistantship in the same quarter, your earlier applications will be overwritten.*

Please email Eric Long at [interdisciplinaryGAships@northwestern.edu](mailto:interdisciplinaryGAships@northwestern.edu) with any questions.

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- For each position you select, you must upload **ALL** required elements listed in the position description. Note that some campus partners have a separate form for you to complete ***in addition*** to the materials you upload.
- For every application you submit, you must **upload one file as a pdfs.**
  - Click the "Browse" button next to the interdisciplinary IAship name
  - Select the pdf, then click "open"
- *If you reapply to any interdisciplinary IAship in the same quarter, your earlier applications will be overwritten.*
- Please email Eric Long at [interdisciplinaryGAships@northwestern.edu](mailto:interdisciplinaryGAships@northwestern.edu) with any questions.

Drop Down Menu



GA ✓ -----

- Alice Kaplan Institute for the Humanities
- Public Humanities
- Asian American Studies Program
- Black Arts Consortium
- Block Museum
- Center for Civic Engagement (CCE)
- Chicago Field Studies
- English Language Programs
- Gender and Sexuality Studies (GSS)
- Holocaust Educational Foundation(HEFNU)
- International Studies
- Latinx Studies Program
- Legal Studies Program
- NU Press
- Office of Fellowships
- Bobbie and Stanton Cook Family Writing Program

sources ▾

Logged in as 9

Files Upload	DELETE
<input type="text" value="-----"/> <input type="button" value="Browse..."/> No files selected.	<input type="checkbox"/>
<input type="text" value="-----"/> <input type="button" value="Browse..."/> No files selected.	<input type="checkbox"/>
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Click  
"Browse"  
to upload  
pdfs

Add application for each program

Program	Files Upload	DELETE
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<input type="text" value="-----"/>	<input type="button" value="Browse..."/> No files selected.	<input type="checkbox"/>
<input type="text" value="-----"/>	<input type="button" value="Browse..."/> No files selected.	<input type="checkbox"/>
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<input type="text" value="-----"/>	<input type="button" value="Browse..."/> No files selected.	<input type="checkbox"/>

- For every application you submit, you must **upload one file as a pdfs.**
  - Click the "Browse" button next to the interdisciplinary IAship name
  - Select the pdf, then click "open"

External  
Link to  
complete  
application



**Qualifications:**

Eligibility:  
The position is open to any PhD student in good standing in their 2nd through 5th year. At the discretion of their home departments, students from humanities and social sciences programs may "bank" the quarters they work at CCE to be used during their sixth year (see TGS policy on Interdisciplinary Graduate Assistantships).

General Qualifications:

- Enrolled in a Northwestern University doctoral program, in their 2nd through 5th year
- Enthusiasm about the mission of the Center for Civic Engagement, especially with respect to graduate education
- Ability to plan, organize and schedule in an efficient, productive manner to complete projects while managing competing priorities
- Self-starter; willing to take initiative on new & ongoing projects
- Ability to communicate effectively one-to-one and in small groups
- Ability to write precise, well-organized emails, letters, proposals and reports

**Application Requirements:**

Please submit a pdf CV through this TGS interdisciplinary GAship application portal and complete this application: [centerforcivicengagement.wufoo.com/forms/p1m873x03fp9th/](https://centerforcivicengagement.wufoo.com/forms/p1m873x03fp9th/)

Chicago Field Studies

English Language Programs

## Remember: Each Position has Specific Requirements

- Some programs have external links to complete their application
- Links are in the description
- You must upload a CV when applying to all positions

Add application for each program

Program	Files Upload	DELETE
<input type="text"/>	<input type="button" value="Browse..."/> No files selected.	<input type="checkbox"/>
<input type="text"/>	<input type="button" value="Browse..."/> No files selected.	<input type="checkbox"/>
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Click  
"Submit"  
to apply 

You can only submit up to 5 applications at a time, but you can apply to as many of the open positions as you'd like.

**REMEMBER:** *If you reapply to any interdisciplinary IAship in the same quarter, your earlier applications will be overwritten.*

Northwestern | THE GRADUATE SCHOOL

IAship Application Actions Help Admin Resources Logged in as Eric Long

Home  
Apply  
**My Applications**  
Adviser Review  
Program Review

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(Note: there are no limits on how many assistantships you can apply for).

apply here

You can review all your applications under Actions->My Applications

# Selection Process

- Campus partners will conduct their selections
  - You may or may not be contacted for an interview
  - You will receive an email announcing a decision on each application you submit
- Contact [interdisciplinaryGAships@northwestern.edu](mailto:interdisciplinaryGAships@northwestern.edu) with any questions

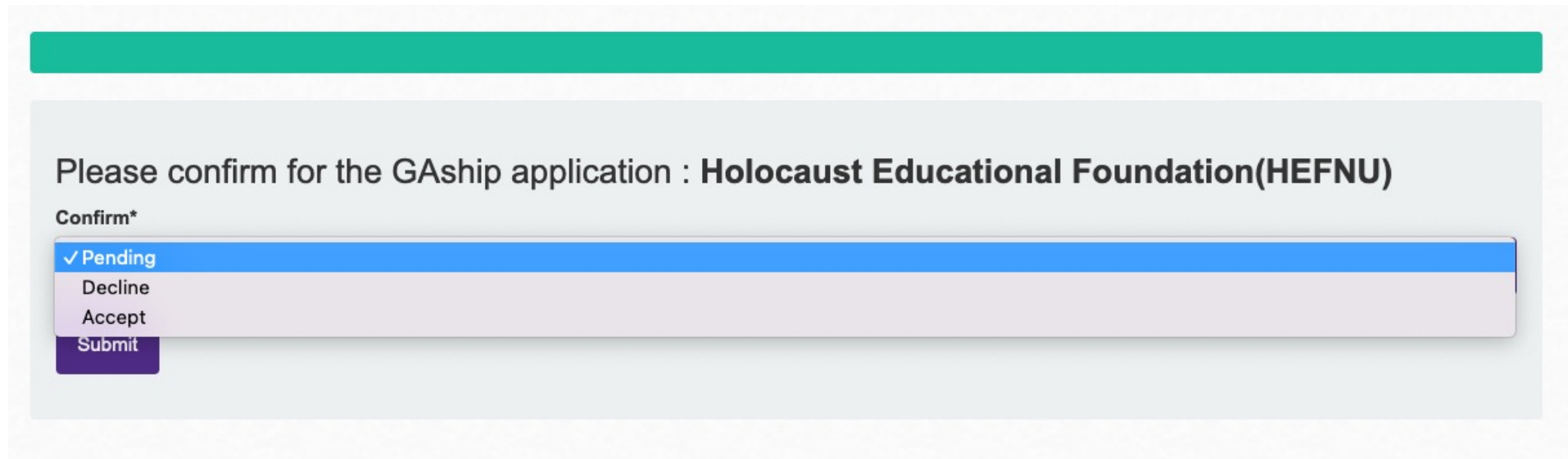
# If Selected

Go to your applications under Actions->My Applications  
If “Awarded”, click the button under “Confirm”

GAship Program	Application	Term	Status	Confirm
Block Museum	<a href="#">view application</a>	2022 Spring	Rejected	
Alice Kaplan Institute for the Humanities	<a href="#">view application</a>	2022 Spring	Rejected	
Public Humanities	<a href="#">view application</a>	2022 Spring	Rejected	
NU Press	<a href="#">view application</a>	2022 Spring	Rejected	
Office of Fellowships	<a href="#">view application</a>	2022 Spring	Rejected	
Holocaust Educational Foundation(HEFNU)	<a href="#">view application</a>	2022 Spring	Awarded	<a href="#">click here</a>

# If Selected

“Accept” or “Decline” your award



The screenshot shows a confirmation form for a GAship application. At the top, there is a green horizontal bar. Below it, the text reads: "Please confirm for the GAship application : **Holocaust Educational Foundation(HEFNU)**". Underneath this, the word "Confirm\*" is displayed. A dropdown menu is open, showing four options: "✓ Pending" (highlighted in blue), "Decline", "Accept", and "Submit" (highlighted in purple).

- Contact [interdisciplinaryGAships@northwestern.edu](mailto:interdisciplinaryGAships@northwestern.edu) with any questions